Non-core Privilege Form: Orthodontics

Privilege Request

(Dentist)

Applicant's Name: ……..…… Scope of Practice: …….

License No. (If Any): ……..…… Facility: ……..

Date: ……..……

Instructions

For applicant:

1. **Please note that you should sign next to each requested privilege.**
2. **Please use this sign (√) for the requested privilege.**
3. **Please leave any procedures you do not want to apply for blank and do not use (X) sign.**
4. **Please do not write additional privilege out of your scope of practice, as it will not be accepted.**
5. **Please do not write anything in the "for committee Use "section.**
6. **For additional privilege, do not choose the already granted privilege**
7. **Please attach the previous approval of the privilege when you apply for additional privilege.**
8. **Please note that you can apply for Appeal within one month of the date of Issuance of the Privilege.**
9. **You can only apply Once for Appeal per a single Privilege Application.**

For committee:

1. **Please note that the final decision must be signed by minimum 2 committee members.**
2. **Please use this sign (√) for recommended and not-recommended privilege.**
3. **Please specify the reasons for rejection (if applicable); for example (require experience, logbook is insufficient, need additional courses, etc.)**

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Privileges	For applicant use		For committee use		
	Request	*Signature*	*Recommended*	*Not Recommended*	*Reason for rejection (if any)*
1. Interceptive orthodontic treatment					
2. Orthodontic treatment (including bonding bracket on surgically exposed teeth and applying traction on impacted teeth)					
3. Insertion of removable and fixed functional appliances					
4. Orthodontics treatment in orthognathic surgery patients					
5. Orthodontic treatment for cleft and syndrome patients.					
6. Insertion of orthodontics mini screws.					
Additional Privileges *(Specify if any)*:					

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Note:

- You must submit along with this application all necessary document(s) to support your request. If documentation is incomplete, your request will not be accepted.
- By signing below, I acknowledge that I have read, understand, and agree to abide by DHP standards for privileging. I have requested only those privileges for which by education, training, current experience and demonstrated performance I am qualified to perform and wish to exercise, and I understand that:

a) In exercising any clinical privileges granted, I am constrained by DHP's policies and rules applicable generally and any applicable to the particular situation.
b) Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the recognized policies and rules.

…….. ……
Applicant's signature (Stamp if any) Date

…….. ……
Medical Director (of the facility the applicant will perform surgeries in) Stamp & Signature Date

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For Committee use only

Committee Decision:

Evaluation type:

By Interview	☐	virtual / personal
By documents only	☐	
Or both	☐	

Other comments:

……

Evaluation Committee Chairman:

I have reviewed the requested clinical privileges and supporting documentation for the above-named applicant and I have made the above-noted recommendation(s).

…….. ……

Chairperson's Stamp & signature Date

Other Committee Members:

…….. ……

1) Name Date

…….. ……

2) Name Date

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GUIDELINES FOR NON-CORE PRIVILEGE REQUEST IN ORTHODONTICS

1. Request letter from the employer requesting this privilege or mentioning your experience in the given privilege.
2. Copy of work experience in the requested privilege if have.
3. Copy of bachelor's degree & postgraduate degree certificates.
4. Copy of training certificate/courses attended in the requested privilege.
5. Updated Curriculum - Vitae (C. V).
6. Personal declaration of dental privileges.
7. Treated Cases – 3 cases

Presentation Guidance Scheme for

Case documentation should include Clinical photographs and radiographs as the below guideline:

1- Photographs: before treatment, photo during and after treatment.
2- Radiograph: before treatment X-ray, after treatment X-ray up to 1 year follow – up. Radiograph should be in good quality
3- Formats: PowerPoint presentation or Similar Program
4- Number of Cases: Should not be less than 10 completed cases

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